PEER REVIEW MANAGEMENT
We specialize in editorial office management, peer review industry standards, and editorial workflow best practices for scholarly journals.

COPYEDITING
Our in-house copy editors and proofreaders work as a team to provide clean and well-formatted text to your specifications.

SYSTEMS SUPPORT
We build, configure, and optimize submission sites to your specifications, and specialize in supporting platform transitions and new editors.

PRODUCTION
Our production editors build, configure, and execute efficient workflows to ensure high-quality deliverables meet their deadlines.
Successful Management of Remote Editorial Office Services

KRISTEN OVERSTREET
SENIOR PARTNER, ORIGIN EDITORIAL, LLC
MANAGING EDITOR
Gallup survey shows 43% of employed Americans spend at least some time telecommuting.

“Out of the Office: More People Are Working Remotely, Survey Finds”
Feb 15, 2017 online
Working Remotely

The Time Employees Spend Working Remotely

Americans who work remotely are doing so for longer periods of time.

<table>
<thead>
<tr>
<th>Time Range</th>
<th>2012</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>&lt; 20%</td>
<td>34%</td>
<td>25%</td>
</tr>
<tr>
<td>20% to 40%</td>
<td>20%</td>
<td>20%</td>
</tr>
<tr>
<td>40% to 60%</td>
<td>12%</td>
<td>13%</td>
</tr>
<tr>
<td>60% to 80%</td>
<td>10%</td>
<td>11%</td>
</tr>
<tr>
<td>80% to 100%</td>
<td>24%</td>
<td>31%</td>
</tr>
</tbody>
</table>

Source: Gallup

Feb 15, 2017 online

“On average, a telecommuter is college educated, 49 years old, and earns an annual salary of $58,000 while working for a company with more than 100 employees. 75% of employees who work from home earn over $65,000 per year, putting them in the upper 80th percentile of all employees, home or office-based.” ¶5 Globalworkplaceanalytics.com
“The advantages of hiring remote workers aren’t hard to see. You can draw from a much larger talent pool, save on real estate costs, enable your team to concentrate without the usual office distractions and, as an added bonus, save your team the misery (and the environmental impact) of commuting.”

Inc.com
Working Remotely

- **2016 Global Telework Survey**
  - Commuting more than an hour each day
    - 34% of responders in Asia-Pacific regions
    - 28% of North American responders
    - 23% of Europe Middle East region responders

PGI.com

https://www.pgi.com/blog/2016/06/2016-global-telework-survey/
Working Remotely - Benefits

- Improves employee satisfaction
- Reduces attrition
- Reduces unscheduled absences
- Increases productivity
- Saves employers money
- Equalizes personalities and reduces potential for discrimination
- Cuts down on wasted meetings
- Expands the talent pool
- Reduces staffing redundancies and offers quick scale-up and scale-down options,
- Reduces traffic jams / prevents traffic accidents

http://globalworkplaceanalytics.com/resources/costs-benefits
“Advantages of Agile Work Strategies for Companies”
Average person will save $4,668 by working remotely:

- Gas, car maintenance, dry cleaning/laundry, lunches and coffee, professional wardrobe, tax breaks

https://www.flexjobs.com/blog/post/6-ways-working-remotely-will-save-you-money/
Feb 1, 2017
Working Remotely - Obstacles

- Management mistrust
- It’s not for everyone
- Career fears from ‘out of sight, out of mind’ mentality
- [data] Security issues
- Collaboration concerns
- Double-taxation

http://globalworkplaceanalytics.com/resources/costs-benefits

“Advantages of Agile Work Strategies for Companies”
Managing Services

- **We Bring Experience**
  - Peer Review
  - Submission Systems

- **Communication is key**
  - Client
  - Contractor
  - Publisher / Society
  - Origin Team
What are the benefits for academic publishing?
- Stable office during EIC transitions, thus lower learning curve
- Global office hours for global stakeholders
Managing the Resources

- **People**
  - Interviewing
  - Staying in Touch
  - Team Approach

- **Fit**
  - Journal to Origin Philosophy
  - Contractor(s) to Journal(s)
Working Together

- Communication Options
  - Email
  - Instant Messaging (Skype, Google Hangout)
  - Team Calls / Webinars

- Sense of Community
  - Origin Newsletter
  - Annual Virtual Holiday Party
Clients

- Encourage Team Concept
- Getting to Know You
  - Photos/Bios
  - Introduce EO team and editor on call or webex
- Regular check-ins, in-person if possible
- Ensuring a high standard of quality – first you have to know what that is and communicate the expectations.
What Works?

- Written, tested workflows
- Policies & Procedures Manuals
- Communication expectations
- Process expectations
- “Umbrella” management
- Self-auditing
- Regular reports to Origin and Client
What Doesn’t?

- Lack of Transparency
- Rogue individuals
- Vague Expectations
- Delayed Communication
  - Not keeping everyone in the loop
  - Changing processes, workflows, expectations without communicating them out to all stakeholders upfront
Why Are We Successful?

- **Flexibility**
  - Adjust to changes in the journal and situation
  - Contractors will work non standard hours
  - Seek experts while discussing contract with client; allows us a better “fit”
  - Online systems and the myriad communication options allow us to operate remote editorial offices very successfully.
Why Are We Successful?

- **Expertise**
  - Partners seeking proactive improvement
  - Contractors offer many years of broad experience
  - Self starters interested in continuing education
- **Benefits** journals to keep expert editorial office teams over time (through editor transitions)
CSE January Member Update

Keeping Ahead..

We’re well into the New Year now and I’ve heard numerous conversations recently about making plans for the year ahead - planning calendars, setting goals, and even making those yearly medical or dental appointments. However, I think that in our industry, we are always planning and thinking ahead. Many of us have been dating documents and issues 2017 for several months now. And many of us are already planning and thinking several years ahead and even beyond about how we can keep our publications, both print and electronic, relevant in this age of rapid changes in publishing and delivery of information.

That gives us all a lot to think about. In this young century, we have seen a significant increase in the number of journals in the STM space (including open access journals), numerous changes in technology and usage behaviors, a huge increase in the global market, extreme volatility of world economies, the advent of...
Why Are We Successful?

- **Attitude**
  - We are consistently raising the bar to make journals better.
  - We are custodians of our journals, and we wish to leave them better than we found them.